

WOODLAND PARISH COUNCIL

Minutes of General Meeting held on 10th June 2024 - 7.30pm Woodland Village Hall

Present

Cllr N Peckett (Chair), Cllr M Timms, Cllr P Brydon, Cllr, J Gardner, Cllr D Snowdon

Apologies

Cllr R Teasdale, Cllr A Rutter.

Declaration of Interest

None

Matters Arising

Resignation of parish clerk letter produced, and resignation accepted. An advertisement for new clerk will be sent to CDALC and posted on Parish Council website before next meeting. Parish clerk duties divided between councillors present until new clerk is found and in post. Cllr Peckett to take over role of Responsible Financial Officer and to deal with all bank transactions in the interim period.

Playground discussions focused on plans to obtain quotes from potential playground suppliers. Also, arrangements to be made to go into Woodland school to speak to children there and also to invite parents to attend after next parish council meeting to gather their thoughts on refurb of playground. Funding will need to be sort from various sources for the project.

Grass cutting. Tender now found and grass scheduled to be cut this week, weather dependent, then monthly until September/October. Apologies given to those parishioners who expressed concern about the grass verges.

March and May minutes to be typed up and then to be emailed to councillors for checking and to be signed off in future.

Internal auditor to be appointed before next meeting.

Several policies and procedures needing to be reviewed and agreed asap.

Cemtery chapel- Scout Leader to remove items from chapel before returning key to the parish council. Discussions focused around ownership of the building. To be discussed further at next meeting.

Next meeting

Thursday 11th July 2024 7.30pm at Woodland Village Hall

These are true and accurate minutes of the meeting as agreed by the council

Signed

Date

Minutes for all Parish Council meetings are available to view once agreed and signed by the council. These are available on the council website woodlandparishcouncil.gov.uk. The minutes will normally be available no later than 4 weeks after the date of the council meeting.

Please note, all parish council meetings will be audio recorded for the purposes of accurately producing the minutes. The recording will be retained by Woodland Parish Council until the minutes have been agreed and signed. The recording will then be deleted unless the retention is requested by a lawful authority.

MINUTES AGREED